

**KTLN-DT EEO Public File Report -
August 1, 2008 – July 31, 2009**

A. Full-Time Vacancies Filled

No vacancies during this period

B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy *Requested Notification of All Full-time Vacancies

Source	Contact	Address	Tel#	referred by source
Acts Full Gospel COGIC	Pastor Bob Jackson	1034 – 66 th Avenue, Oakland, CA 94621	510-568-4317	0
Asians for Job Opportunities	Attn: Job Placement Counselor	1911 Addison Street, Berkeley, CA 94702	510-548-6700	0
AWRT Local: Golden Gate Chapter	bonnie@brandpeople.com	POB 21007, Oakland, CA 94620-1007	510-655-7769	0
Bay Marin Community Church	Pastor David Cobia	1525 Francisco Blvd., San Rafael, CA 94901	415-453-0123	0
Biola University	Career.services@biola.edu	13800 Biola Avenue, La Mirada, CA 90639	562-903-4875	0
Black Chamber of Commerce	Lloyd Green	50 E. Saint John St., #103, San Jose, CA 95112	408-594-6583	0
CCNMA – USC Annenberg School of Journalism	Career Center Job Board	300 S. Grand Avenue, Suite 3950, Los Angeles, CA 90071-8110	213-437-4408	0
California Broadcasters Association	Joe Berry	915 L Street, #1150, Sacramento, CA 95814	916-444-2237	0
Calvary Community Church	Pastor John Corcoran	5470 Nave Drive, Novato, CA 94949	415-382-2069	0
Central Assembly of God	Pastor Tim Hohm	570 Appian Way, El Sobrante, CA 94803	510-223-2240	0
Chinese for Affirmative Action	Leo Chyi, Employ. Coord.	17 Walter Lum Place, San Francisco, CA 94108	415-453-0123	0
Christian Life Church	Pastor Caleb Klinge	1370 S. Novato Blvd., Novato, CA 94947	415-892-0714	0
*Christian Life Ministries	Pastor Morgan	161 South 41 st Street, Richmond, CA 94804		0
*Church of the Open Door	Pastor Mike Riley	2130 Fourth Street, San Rafael, CA 94901	415- 459-1980	0
Community Vocational Enterprises	Rosanna Inchingalo	1425 Folsom Street, San Francisco, CA 94103	415-308-2564	0
Cornerstone Community COGIC	Pastor Johnathan Logan	POB 938, Sausalito, CA 94966	415-332-4295	0
Cornerstone Fellowship	Pastor Bob Ferro	111 Lindbergh Avenue, Livermore, CA 94550	925-447-3465	0
Cornerstone of San Francisco	Pastor Terry Brisbane	3459 – 17 th Street, San Francisco, CA 94110	415-861-2439	0
Crestwood Dreamcatchers	Barbara Seglie	1320 – 2 nd Street, Napa, CA 94559		0
El Cerrito Christian Center	Pastor Flavio Carvalo	10936 San Pablo Avenue, El Cerrito, CA 94530	510-233-3383	0
Emanuel International CCC	Dr. WJ Stevenson	2501 Post Street, San Francisco, CA 94115	415-567-3989	0
Filipinos for Affirmative Action	Career Center Job Board	12240 San Pablo Avenue, Richmond, CA 94805	510-233-5234	0
First Baptist Church of San Francisco	Pastor Phil Busbee	22 Waller Street, San Francisco, CA 94102-5799	415-863-3382	0
Forty Plus of Northern California	40plus@fortyplus.org	POB 485, Alameda, CA 94501	510-337-0790	0
Friendship Christian Church	Pastor Gerald Agee	1904 Adeline Street, Oakland, CA 94607	510-835-0539	0

	Carol Mann, Student Life Office			0
Golden Gate Baptist Theological Seminary	carolmann@ggbts.edu	201 Seminary Drive, Mill Valley, CA 94941	415-380-1446	
Hilltop Community Church	Pastor Jim Heden	3118 Shane Drive, Richmond, CA 94806	510-223-2431	0
Hosanna Celebration Center	Pastor Dan Selman	754 – 14 th Street, San Francisco, CA 94112	415-585-9838	0
Humanity Baptist Church	Pastor Lloyd Carter	1221 – 40 th Street, Emeryville, CA 94608	510-658-6704	0
Iglesia Filadelfia	Marigold Perez	1334 Ocean Avenue, San Francisco, CA	415-452-1015	0
Jewish Vocational Service	Nadia Ratsek	77 Geary Street, #401, San Francisco, CA 94108	415-391-3600/3617	0
Jones Memorial United Methodist Church	Dr. James McCray	1975 Post Street, San Francisco, CA 94115	415-921-7653	0
Jubilee Christian Center	Pastor Carlos Alferes	175 Nortech Parkway, San Jose, CA 95134	408-262-0900	0
Kaleo Christian Center	Pastor Russell Duley	7700 Mountain Blvd., Oakland, CA 94605	925-829-3113	0
KFAX Radio	Debra Patton	39138 Fremont Blvd., #3, Fremont, CA 94538	510-713-1100	0
Liberty Christian Center	Pastor Ben Dailey	1293-B Oliver Road, Fairfield, CA 94534	510-222-4077	0
Marin Asian Community Christian Church	Pastor Dana Chau	6 Mahogany Drive, San Rafael, CA 94903	415-472-6222	0
Marin Covenant Church	Peggy Bonette	195 N. Redwood Drive, San Rafael, CA 94903	415-479-1360	0
Mill Valley Christian Church	Pastor Tim Weeks	POB 327, Mill Valley, CA 94942	415-388-2646	0
Mills College Career Center	Career Center Job Board	5000 MacArthur Blvd., Oakland, CA 94613	510-430-2255	0
NAACP – San Francisco Chapter	Career Center Job Board	POB 15609, San Francisco, CA 94115	415-922-0650	0
NAB	CareerCenter@nab.org	1771 N. Street NW, Washington, DC 20036	202-429-5497	0
NATAS	Darryl Compton, Exec. Dir.	4317 Camden Avenue, San Mateo, CA 94403	650-341-7786	0
Neighborhood Christian Church	Pastor Robert Jones	1290 Pomeroy Avenue, Santa Clara, CA 95051	408-241-5365	0
New Life Christian Center	Pastors Robert and Debbie M	4333 Appian Way, El Sobrante, CA 94803	510-223-4030	0
Northshore Community Church	Pastor Neal Doty	2375 Aberdeen Way, Richmond, CA 94806-2501	510-223-6550	0
NOVA	Christine Lemay	505 W. Olive Avenue, #550, Sunnyvale, CA 94086	408-730-7832	0
NRB	Gina Ebhardt	9510 Technology Drive, Manassas, VA 20110	703-330-7000	0
Open Bible Church	Pastor John Owens, Jr.	2135 Market Street, San Francisco, CA 94114-1321	415-621-3325	0
Open Door Christian Church	Pastor Paul Bemis	16 – 5 th Street, Petaluma, CA 94952	707-762-3873	0
Promised Land Christian Fellowship	Pastor Michael Brodeur	1563 Mission Street, San Francisco, CA 94103	415-558-9900	0
Regeneration	Pastor Todd Spitzer	POB 5387, Berkeley, CA 94705	510-504-5122	0
Ripe Sound	Jennifer Newell	26 – 5 th Street, Petaluma, CA 94952	707-782-9429	0
Samaritan Way Christian Center	Pastor John Bell	465 – 19 th Street, Richmond, CA 94801	510-236-4295	0
*San Francisco Christian Center	Bishop Don Green	5845 Mission Street, San Francisco, CA 94112	415-584-5515 x14	0
San Francisco Job Forum	c/o S.F. Chamber of Commerce	235 Montgomery, 12 th Floor, San Francisco, CA 94104	415-392-4520	0
San Francisco State University	Stephanie Johnston	1600 Holloway Avenue, San Francisco, CA 94132	415-338-1787	0
San Francisco Theological Seminary	Stephanie Croom, Dir. Vocation	2 Kennsington Road, San Francisco, CA 94960	415-258-6500 x534	0
San Francisco Vocational Services	Hank London	814 Mission Street, #600, San Francisco, CA 94103	415-512-9500	0
Seed and Harvest	Ms. Betty Lee	POB 4276, Vallejo, CA 94590		0
Sequoyah Assembly of God	Pastor David Beiser	4292 Keller Avenue, Oakland, CA 94612	510-569-5060	0
Shiloh Christian Fellowship	Pastor David Kitely	3295 School Street, Oakland, CA 94602	510-261-2052	0
STAR	(Nancy Bell) Career Center Job Board	855 Battery Street, San Francisco, CA 94111	415-765-8702	0

Town Center & Courtyard at Acorn	Gail Reynolds	1143 – 10 th Street, Oakland, CA 94607		0
Tri-Cities One Stop Career Center	Career Center Job Board	39155 Liberty Street, #B200, Fremont, CA 94538	510-794-3669	0
Trinity Community Church	Pastor Will Nelken	1675 Grant Avenue, San Rafael, CA 94901-2211	415-456-1795	0
Valley Baptist Church	Pastor Chris Losey	3 N. San Pedro Road, San Rafael, CA 94901	415-479-3390	0
	Jamie Brown Lee			
Vanguard University	Jamie.brownlee@vanguard.edu	55 Fair Drive, Costa Mesa, CA 92626-9601	714-556-3610 x2902	0
Victory Outreach	Pastor Jose Guadarrama	704 Bennett Valley Road, Santa Rosa, CA 95401	707-527-1557	0
Walnut Creek Korean Mission	Pastor Paul Chung	535 Walnut Avenue, Walnut Creek, CA 94598	925-939-2333	0
Monster.com	Website	www.Monster.com	Website	0
KTLN TV Website	Website	www.ktln.tv	Website	0
KTLN Employee Referral	Debra Fraser, GM	100 Pelican Way Suite E, San Rafael, CA 94925	415-924-7500	0
Northshore Community Church	Pastor Jessie Roddoch	2375 Aberdeen Way, Richmond, CA 94806-2501	510-223-6550	0

C. Total Number of Persons Interviewed for All Full-Time Vacancies Filled from August 1, 2008 through July 31, 2009 = No Full Time Vacancies this Period

D. Total Number of Interviewees for All Full-Time Vacancies Filled from August 1, 2008 through July 31, 2009 per Recruitment/Referral Sources = 0

E. Organizations Requesting to be added to Job Vacancy Distribution List - August 1, 2008 through July 31, 2009

KTLN attends many community events and distributes station information. During this reporting period, a sign up sheet has been available for interested organizations representing potential job candidates, to sign up to receive job postings. There were no positions posted during this current period. A KTLN representative visited recruitment representatives of three college/universities and made them aware of KTLN's internship program and invited the schools to become part of KTLN's recruitment source list and for intern recruitment.

	Liz Jorden: Ass't Director of Career Services			
Cal Baptist	ljorden@calbaptist.edu	8432 Magnolia Avenue, Riverside, Ca 92504	877-CBU-3615	0
Golden Gate Baptist Theological Seminary on behalf of 5 campuses	Carol Mann, Student Services	201 Seminary Dr., Mill Valley, Ca 94941	415-380-1446	0

(1) Internship Program:

KTLN DT's Internship Program offers internships to college and university students and other individuals actively pursuing a career in the broadcast television industry. The program is designed to introduce interns to broadcasting careers and to assist them with acquiring skills needed for broadcast employment. Students receive college credit for their participation in the program. Information about our internship program is available to universities, colleges, churches and community organizations. In addition, information regarding KTLN DT's internship program may be found at www.ktln.tv.

Program Details:

- We are committed to giving interns valuable experience including office, ministry, audio, lighting, basic non-linear editing, cameras, and set design / construction opportunities.

- No structured learning sessions should be expected. The intern is encouraged to ask questions and learn from watching, listening, and “hands on” experience.
- An eight-hour weekly minimum is required and time requirements of each college, university, or organization are followed.
- Scheduled work hours will be determined before acceptance. Hours can be flexible to meet the student’s needs.
- This Internship Program only applies to broadcast television production and related assignments at KTLN. It does not apply to computer science, or management. There were no interns during this period.

(2) Job Fairs:

KTLN DT participated in the following job fairs by staffing a booth for internships. There were no vacancies during this period:

UC Berkeley Career Fair

- Location – University of California, Berkeley, MLK Student Union, Pauley Ballroom, Bancroft Way at Telegraph, Berkeley, Ca 94720
- Date & Time – February 4, 2009 – 12:00 pm – 4:00 pm
- KTLN Attendees - Matthew Kenny, Director of Ministries
- Job Fair Definition - This job fair was targeted at all majors and was open to all students and some alumni, especially those with an interest in the Non-Profit sector. The Career Expo provided opportunities for students to learn about KTLN and possible opportunities such as internships, volunteer, part-time and full-time positions.
- Results - Approximately 30 students visited the KTLN table.

San Francisco State Career Expo

- Location - San Francisco State University, 1600 Holloway Ave, SF, CA 94132, in the Gymnasium
- Date & Time – April 3, 2009 – 11:00 am – 3:00 pm
- KTLN Attendees - Matthew Kenny, Director of Ministries
- Job Fair Definition - This job fair was targeted at all SFSU majors and was open to all students and some alumni. The Career Expo provided opportunities for students to learn about KTLN and possible opportunities such as internships, volunteer, part-time and full-time positions.
- Results –KTLN accepted resumes for internships for the up-coming semester. Approximately 40 students visited the KTLN table.

(3) Job Banks and Internet Programs:

When positions are available, KTLN DT participates in job banks by posting notices of all job vacancies to the station’s own website as well as those websites for National Association of Broadcasters; American Women in Radio and Television; California Broadcasters Association; Bay Area Society of Television and Radio; and Jewish Vocational Services..

(4) Training Program for Staff

KTLN established and maintains a training program designed to enable station personnel to acquire skills that could qualify them for higher level positions. KTLN employs 7 full time positions.

(5) Other activities to further disseminate information about employment opportunities:

KTLN runs an EEO advertisement on television stating that they are an “equal opportunity employer” and solicits organizations to contact KTLN’s office if they would like to be notified of all job openings.

EEO Ad spot ran **116** times during this reporting period (thru 7/25/09).

KTLN attends many community events and distributes station information. During this reporting period, a sign up sheet has been available for interested organizations representing potential job candidates, to sign up to receive job postings.

(6) Educational Institution Sponsored Career Opportunities

2008 National Christian College Fair

- Location – Berean Christian High School, 245 El Divisadero Avenue, Walnut Creek, CA 94598, see below for additional
- Date & Time – 6:00 pm – 8:30 pm, September 18th, 2008, see below for additional
- KTLN Attendees – Debbie Fraser, General Manager attended the Berean location event and took KTLN materials to give out.
- Training Definition – KTLN was a co-sponsor of this National Christian College Fair.
- Results – The fairs were held at 19 locations throughout California with free admission. Put on by NACCAP, they offered financial aid workshops and hosted representatives from Christian colleges in California and beyond. The event was held at the following locations:
 - Vacaville, Ca, Vacaville Christian School, September 17, 2008
 - Walnut Creek, Ca Berean Christian High School, September 18, 2008
 - East Bay/San Lorenzo, Ca, Redwood Christian High School, September 22, 2008

Berkeley Theological Seminary

- Location – Berkeley, CA
- Date & Time – 9:30 am – 12:30 pm, March 19, 2009
- KTLN Attendees – Debra Fraser, General Manager
- Training Definition – Presented as part of the coursework for the Media Arts Students
- Results – There were approximately 20 students present. Debra Fraser discussed media, television as a vocation, positions in television, demographics, and target audiences. She also discussed the DTV Transition, history of KTLN and its parent company TLN, programming, producing, and how to get started in the industry. There was also a question and answer period.

Media Arts Field Trip from Berkeley Theological Seminary Media students

- Location – KTLN, 100 Pelican Way, Suite E, San Rafael, Ca 94901
- Date & Time – 10:00 am – 12:00 pm, May 7, 2009
- KTLN Attendees – Russ Gee, Editor and various staff members as available for introductions and descriptions of their duties.
- Training Definition – Presented as part of the coursework for the Media Arts Students
- Results – There were approximately 8 students present. Russ Gee gave a studio tour and expanded on the topics Debbie had discussed with the class in March. Q&A as well.